

Dear [Supervisor's Name],

I hope this email finds you well. I am writing to request your support and approval for my membership with the International Interior Design Association (IIDA), specifically the Ohio Kentucky chapter. Joining this professional organization will bring significant benefits to my professional growth and our company as a whole.

Membership with IIDA offers many valuable advantages, including (but not limited to):

- **Test Reimbursement:** Financial assistance for professional certification exams, enhancing my skills and credentials.
- **Networking Opportunities:** Access to industry professionals, potential clients, and suppliers through events and conferences.
- **Continuing Education Units (CEUs):** Access to seminars, webinars, and courses for continuous learning.
- **Design Excellence Events:** Participation in prestigious design competitions and recognition programs.
- **Grant Opportunities:** Access to grants and scholarships for research, project development, and education.

Membership dues are due on January 1st and prorated for any time after January. The investment required aligns with our company's commitment to professional growth.

I kindly request your support in approving the payment for my IIDA membership. This investment will directly translate into enhanced skills, expanded networks, and increased opportunities for our team.

Please let me know if you have any questions or concerns. I am available to discuss this further and explore alternate options. Thank you for considering my request.

Sincerely,



Scan to check out IIDA's
compensation calculator!